

TOCKENHAM PARISH COUNCIL

2 Nov 2020

Dear Councillor,

You are summoned to a Meeting of the **Tockenham Parish Council**, which will be held on **Wednesday 11th November 2020** at 7p.m. via Zoom due to the situation with coronavirus

Diane Zeitzen

Tockenham Parish Clerk

NOTICE OF MEETING – Public Notice of the meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.

Public Question Time – an opportunity for members of the public to address the Council on any Council matter before the meeting commences. (Limited to 10 minutes)

Reports from Wiltshire Councillor

AGENDA

ORDINARY AGENDA:

Public Question Time – an opportunity for members of the public to address the Council on any Council matter. In light of coronavirus any questions to be submitted to the clerk before the meeting

Reports from Wiltshire Councillor

- 1. Apologies for absence**
- 2. Declaration(s) of Interest - In accordance with the Parish Councils (Model Code of Conduct) Order 2001 and revised (Model Code of Conduct) Order 2007**
- 3. Minutes** – To receive and sign as a true record the Minutes of Annual Parish Council Meeting held 2nd Sept 2020 (**Draft minutes previously circulated**)
- 4. Clerks Report –**
 - Various Covid 19 updates
 - WALC NALC Planning white paper summaries
 - White paper planning for the future government consultation
 - Area Board Boundary review
 - RWB Area Board meeting
 - Jane Vaughan RWB weekly news
 - Parish steward
 - SSEN prepare for winter
 - WALC October newsletter
 - Financial Planning council tax setting
 - Operational flood groups news

Electoral services casual vacancies 6 month rule – (can co-opt if vacancy by 10th November.)
 Various training courses
 Electoral Register Request
 RWB Neighbourhood Plan Consultation
 All previously circulated

5. Planning –

18/08298/OUT – Pound Farm (under Lyneham)

20/02857/FUL Barton Cottage – amended application. Parish Council comments submitted to Wiltshire Council. Refused

Request from Abattoir – for PC to support their relocation and to build 30+ houses on the site

New gateway at Greenway – owner to apply for retrospective planning consent

6. Finance and Administration - To consider financial matters and to receive notification of any further matters for consideration.

To approve any payments required

Invoices

- a) Clerks Salary
- b) HMRC Clerk Salary
- c) Clerk training £5 to Compton Bassett Parish Council
- d) Poppy wreath - £25 to DK
- e) Petrol for mower - £5.55 to DK
- f) Shovel and sticks – price tbc – to GC
- g) Swing seats and chains - £276.60 – to be approved
- h) HMRC/P45/P60 updates

To note Bank balance
 Income and Expenditure

Budget

To set precept 2021/22

Documents circulated to councillors before meeting

7. Standing orders – adoption of policies. These came from Diane’s first training session. DK/DZ to address points from second session.

8. ICO Registration

9. Highway Matters

Issue	Date reported	By whom	To whom	Progress
Minor signage C120 Red triangle signs no footway for 500 metres	Feb 2020	DK	CATG	All CATG meetings currently cancelled Request submitted to CATG by DK. Now with Mark Stansby
Minor signage C130 Red triangle signs no footway for 200 metres	Feb 2020	DK	CATG	All CATG meetings Currently cancelled Request submitted to CATG by DK. Now with Mark Stansby
Flooding Primrose Hill	Ongoing	GC		Ongoing- monitor. GC - not high on Wiltshire Council list unless

				flooding properties Unlikely to be done in near future
Flooding Preston Lane	Ongoing	GC		Rodded - monitor
Footpath steps 38 West Tockenham protect bottom step from heavy traffic	Ongoing	DK	Rights of Way Warden	Pending – but unlikely to see any action in near future
Bend by Bluebell Wood sign?				Monitor
C130 Tockenham Corner to village		GC		Thames Water to reinstate verges in 8 locations. GC to chase
Orchard Lane	July 2020	DK		Ground very uneven following repair by Thames Water. Quote to be obtained for repair and supplying top soil. Now Gigaclear have finished DK will contact ED Edgell
Parish Steward Visits 2020	21 Oct, 18 Nov, 16 Dec, 20 Jan			Any issues to be reported to GC for parish steward's next visit 21 Oct
C76 Part Closure				Closed 22- 26 Oct
Tockenham Corner part temp closure				8 Nov 2020 10.30 - 11.30am
Tree felling request		TM	Wilts Council	Conclusion?

10. Neighbourhood Area Plan – Plan document now finalised and passed to Wiltshire Council for preparation for Final Referendum. Referendums suspended due to coronavirus until further notice by Wiltshire Council

- 11. Play Area**
- Ongoing preservation work
 - Replacement of swing chains
 - To consider requirements for maintenance going forward
 - Major sinkage of ground under investigation

12. Lease for Village Storage Unit update

13. Website GDPR/Privacy policy, Councillors Photos, website hits, Accessibility Statement agreed

14. Councillors Reports and Items for Next Meeting

- Local Forum – meeting of local councillors with new police leader. AC attended. Introduction email from local officer- P.C. Liam Currant.
- Will there be a November Area Board meeting?

Date of Next Meeting – Wed 6 January at 7pm 2021, this may be held via Zoom depending on the situation with coronavirus